1. Qualifying for Disability Employment Initiative (DEI)

Illinois workNet helps people with disabilities find employment.

Eligible DEI participants include Illinois residents

- With a disability; and
- Between the ages of 14-62
    - Ages 18-64 for the following counties: Lake, Franklin, Jackson, Jefferson, Perry, Williamson
    - Ages 14-24 for the following counties: DuPage, Northern Cook

Individuals participating in this program will receive updates and information to help them reach their training and employment goals.

By completing the application you are:

- Logging in or creating an Illinois workNet account.
- Providing information that will be reviewed by DEI program staff to determine if you are eligible for the program.
- Allowing DEI program staff to view information needed to meet program requirements.

If you are under the age of 18, you will need to provide your parent or legal guardian's contact information.

By completing this application you agree to the requirements for potential participation and certify that the information you provide is accurate to the best of your knowledge.

2. Preparing to Fill Out the Application

There are two ways to complete the application.

Option 1: Complete the Full Application

This application will give us complete information so we may begin to help you right away.

Complete the full online application or have a family member or personal agent complete it for you.

Expect to spend between 10 – 20 minutes completing it.

You don't have to complete it all at one time. You can save it and come back later.

Have the following information available when filling out your DEI online application using Option 1. Ensure that all information that you are providing is correct and accurate as you will be required to provide documentation.

	Things to have when filling out your DEI Online Application using Option 1
	First, Middle, & Last Name
	Email address
	Social Security Number, Date of Birth, and Address with Zip code and Zip Code+4
	Primary Phone Number & Phone Type
	Gender, Ethnicity, Military Status, and Marital Status
	Highest Level of Education Completed and Any Degrees, Certificates, Licenses, or Credentials You Have Earned
	Employment Status, Employment History, and Annual Income Before Taxes
	Which of the following do you think will make it hard for you to get a job? • Disability • Ex-Offender • Homeless • Language Barrier • Limited Education or Training • Limited Transportation • No Child Care • Substance Use
	Do you have any of the following disabilities? • Developmental Disability • Disability Affecting Employment • Learning Disability • Mental Impairment • Physical Impairment

	• Undisclosed

	Did your recent employer provide you with any of the following benefits?
	    • Customized Employment
	    • Flexible Hours
	    • Health Insurance
	    • Job Sharing
	    • Sick Leave
	    • Vacation
	    • Work From Home

	Are you currently a Ticket to Work participant?
	Have you ever received Social Security Disability Insurance (SSDI) or Supplemental Security Income (SSI)?

	What are your immediate employment goals?
	    • Full Time
	    • Part Time
	    • Temporary Time

	Are you working with any of the service providers listed below?
	    • Center for Independent Living
	    • Community College
	    • Illinois Department of Employment Security (IDES)
	    • Illinois Department of Healthcare and Family Services
	    • Illinois Department of Human Services Office of Mental Health & Developmental Disabilities
	    • Illinois Department of Human Services Office of Vocational Rehabilitation
	    • Illinois Division of Rehabilitation Services (IDRS)

	• National Association on Mental Illinois (NAMI) • Special Education District • Veteran's Administration (VA) • Other
	How did you hear about Illinois workNet?

You can also have an agent or a legal guardian fill out the application for you. The agent/legal guardian will need additional information about themselves.

☑	**Additional Information to have when filling out your DEI Online Application as an Agent/Legal Guardian**
	Your First, Middle, and Last Name
	Relationship to the Customer
	Email Address
	Street Address, City, and State, Zip Code & Zip Plus Four
	Primary Phone Number & Phone Type
	Are you the contact person to receive information for the customer?

Option 2: Give us Starter Information

Give us some starter information about you so we can contact you and build a relationship with you over time.

Have the following information available when filling out your DEI online application using Option 2. Ensure that all information that

you are providing is correct and accurate as you will be required to provide documentation.

☑	**Things to have when filling out your DEI Online Application using Option 2**
	First and Last Name
	Email address. If you don't already have an email account, you can set one up at gmail.com
	Your disability status
	Your birth date
	Your Training & Employment Interests

3. Complete the Disability Employment Initiative Online Application: www.illinoisworknet.com/aboutDEI.

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