

Local MOU and Shared Cost Negotiations Process Part 2

April 27, 2016



WEBINAR OVERVIEW

- ▶ MOU FAQ in general
- ▶ Today's spotlight: Questions about FTEs
- ▶ Preparation for review being made at the State level
- ▶ Reminder of upcoming deadlines

MOU FAQs

- ▶ Organization of MOU FAQ document
 - ▶ MOUs in General
 - ▶ Cost Allocation in General
 - ▶ Program Year 2016/State Fiscal Year 2017
 - ▶ Funding Local One-Stop Delivery Systems
 - ▶ <https://www2.illinoisworknet.com/WIOA/Resources/Pages/Advisory-Group-FAQ.aspx>

Spotlight on FTE Questions

FULL-TIME EQUIVALENTS (FTEs)

- ▶ Does WIOA require that each program commit a minimum of one full-time equivalent (FTE) since services have to be available at comprehensive one-stop centers during normal business hours?
 - ▶ No. Each required partner (some of which administer multiple required programs) must provide staffing **sufficient to ensure required services are available during all normal business hours**.
 - ▶ Staff can be on-site or available through technology via "direct linkage".
 - ▶ A partner's minimum contribution may be less than, equal to, or more than one full FTE for each comprehensive one-stop center.

HYPOTHETICAL EXAMPLE MULTI-PROGRAM PARTNER

Illinois Department of Employment Security
(non-Wagner-Peyser programs)

PROGRAM	FTE
Unemployment Insurance	.25
Trade Readjustment Act	.25
Migrant and Seasonal Farmworkers Monitor Advocate	.25
Veteran	.5
Total	1.25

CROSS TRAINING OF STAFF

- ▶ Can comprehensive one-stop center staff be cross-trained to provide services for multiple programs?
 - ▶ Yes. Staff can be trained to provide services in multiple programs.
 - ▶ The cross-training of one-stop center staff is a part of local MOU negotiations.

FULL-TIME EQUIVALENTS AND COST ALLOCATION IN PY16/SFY17

- ▶ Are FTEs the required method of allocating costs in PY16/SFY17?
 - ▶ No. However, the use of FTEs as the basis for cost allocations is strongly encouraged, including in PY16/SFY17.
 - ▶ FTE contributions will be used to determine each partner's proportionate share of infrastructure costs for PY17/SFY18 and beyond.
 - ▶ Local guidance about this is provided in Governor's Guidelines – Revision 1, Section 2, No. 12.

Preparation for Review at the State Level

NEW SUBGROUP OF THE WIOA INTERAGENCY WORK GROUP

- ▶ Lead responsibility for review of local and regional plans and MOUs each local area is required to develop.
- ▶ Each required partner program has been invited to be represented on the subgroup.
- ▶ Details of review process and timetable are under construction and will be communicated soon.

REMINDER OF UPCOMING DEADLINES

April 30	Local boards submit preliminary budgets to Mike Baker at wioaplans-mous@illinoisworknet.com
May 1	Initial plan (regional and local components) posted for 30-day public comment period
May 31	MOU negotiation period ends with required outcome reports due to Mike Baker at wioaplans-mous@illinoisworknet.com
June 1	For local areas unable to reach agreement on MOUs, 45-day remediation period begins
June 15	Regional teams update the initial plan based on public comments received
June 30	Initial plan (regional and local components) finalized and approved by Local Boards and submitted to Mike Baker at wioaplans-mous@illinoisworknet.com
July 15	For local areas unable to reach agreement, on MOUs, 45-day remediation period ends; Signed MOUs due to Mike Baker

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QUESTIONS OF CLARIFICATION

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What question(s) would you like to see under the spotlight during the May 11th webinar?

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MOU FAQ REQUIRED PARTNER CONTACTS

AGENCY	CONTACT NAME	EMAIL
Title IB – Commerce	Mike Baker	michael.baker@Illinois.gov
Title II – ICCB	Lavon Nelson	lavon.nelson@Illinois.gov
Title III – IDES	Janice Taylor Brown Trina Taylor	janicetaylor.brown@Illinois.gov trina.l.taylor2@Illinois.gov
Title IV – IDHS Voc Rehab	Doug Morton	doug.morton@Illinois.gov
Community Services Block Grant – Commerce	Adrian Angel	adrian.angel@Illinois.gov
IL Dept of Corrections – Second Chance	Brian Watson	brian.w.watson@doc.Illinois.gov
IL Dept on Aging – SCSEP	Jennifer Morrell	jennifer.morrell@Illinois.gov
Illinois Migrant Council – National Farmworker Jobs Program	Donna Fantozzi	dfantozzi@illinoismigrant.org

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