



# Alternative Trade Adjustment Assistance (ATAA) & Reemployment Trade Adjustment Assistance (RTAA)

December 9, 2021

# TAA Services – ATAA/RTAA

- **Alternative/Reemployment Trade Adjustment Assistance (ATAA/RTAA). ATAA for 2021R participants.**
  - A wage supplement provided to eligible workers age 50 or older that supplements a portion of the wage difference between their new wage and their old wage (up to a specified amount) for full-time employment.
  - Wages at new employment cannot exceed \$50,000 per year.
  - Participants enrolling in ATAA/RTAA only do not need to be assessed for Basic Skills Deficiency.

# TAA Services – ATAA/RTAA (cont.)

- Required for DCEO State Merit Staff approval of ATAA/RTAA:
  - Completed Illinois Department of Employment Security RTAA Application – Approval/Denial (Form #011) signed by IDES Trade Unit and uploaded to IWDS.
  - Completed Individual Employment Plan (#014) if not already entered and approved and uploaded to IWDS.
  - If the Individual Employment Plan (#014) has already been submitted and approved by state merit staff, the IEP Modification Form (#014a) is required to be completed and uploaded to IWDS.
- Form #011 is sent to IDES Trade Unit for approval prior to submission for DCEO State Merit Staff approval.
- DCEO State Merit Staff Approval is obtained after IDES approval.

# TAA Services – ATAA/RTAA (cont.)

- The start date of the ATAA/RTAA service record is the IDES approval signature date on the Form #011 in Box 52.

52. [REDACTED]	[REDACTED]
IDES Trade Unit Representative Signature	Date

- The planned end date on the ATAA/RTAA service record must match the end date of the eligibility for ATAA/RTAA provided by IDES on Form #011 Box 50.

50.  Customer **is eligible** for Reemployment Trade Adjustment Assistance (RTAA) for the period from [REDACTED] through [REDACTED] or until the receipt of \$10,000 Reemployment Trade Adjustment Assistance subsidy, whichever occurs first.

- The end date of the ATAA/RTAA service in IWDS must be the later of the last payment date or exhaustion date. The date will be provided by IDES via email.

# ATAA Specific Differences

- ATAA is specific to 2021R program participants. It also cannot be combined with training.
  - Cannot receive ATAA after TRA.
  - Cannot receive TRA after ATAA.
- ATAA is a choice between the wage subsidy or training.
- Participant must be reemployed within 26 weeks of separation. The certification date is not a factor.
- DOL will specifically mention that the Trade certification includes ATAA.
- Cannot be combined with training but participants may receive relocation and HCTC.

# Merit Staff Approval Requirements

- Enter the new job in IWDS
- Enter a case note
- Update IEP Status Record with dated comment that references the case note and date or indicates that IDES has approved the RTAA on XX/XX/XXXX date.
- Enter a Returned to Work Status Record with a start date that matches the start date of the RTAA employment in the Job History. If the system won't let you back date, then enter the current date.

## Merit Staff Approval Requirements (cont.)

- Upload:
  - IEP (Form #014) or IEP Modification Form (Form #014a), as applicable.
  - Complete IDES signed RTAA Application.
  - Any other relevant documents.
- Send email to State Merit Staff (Susan Boggs, Sheila Sloan and Lori Graham) with the Email Subject Line: IEP and RTAA Approval for (first initial and last name) LWIA XX.
- Enter appropriate Trade or WIOA 1EC/1DC case management service or new episode.

# Ending ATAA/RTAA

- To end ATAA/RTAA:
  - Get an email confirmation from IDES on two things:
    - Date of the last payment.
    - Date eligibility expired.
    - These dates may be different. Use the later to end the ATAA/RTAA service record. This is important for federal reporting.
  - Make sure you entered a Returned to Work Status for the ATAA/RTAA job. If not, enter it now.
  - If the participant is no longer working at the ATAA/RTAA job, end it as appropriate.



## Ending ATAA/RTAA (cont.)

- Update Form #014a to reflect the end of ATAA/RTAA.
- Update the IEP Status by entering a dated comment referencing the case note and date.
- Enter a new Trade or WIOA Case Management episode, which will require entry of a case note.
  - The case note must detail the IEP modification to end ATAA/RTAA and include the date IDES provides.
- Forward the last state merit staff approval email for the participant and request an IEP Modification to end the ATAA/RTAA.
- Consider for a Success Story.

# Appeal Rights

- Trade provides the right for certified workers who are dissatisfied with the determination of their individual applications for reemployment services or benefits to appeal. This appeal right is the same as provided under state Unemployment Insurance (UI) law.
- Appeals language appears on Trade forms.
- Appeals are adjudicated at IDES by an Administrative Law Judge (ALJ).
- LWIA career planners are usually required to attend the hearings via conference call.

# FORMS - General

- Link to forms in e-Policy on Illinois workNet.

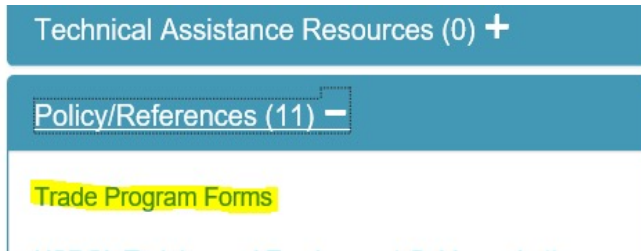
## General

**Chapter:** 11 **Section:** 1

**Effective Date:** 7/28/2009

**Expiration Date:** Continuing

**Published Date:** 7/24/2017 12:40:12 PM



- <https://apps.illinoisworknet.com/WIOAPolicy/Policy/Home>
- Always double check the workNet site for the most recent forms.
- <https://www.illinoisworknet.com/tradeforms>

# Correspondence

- Emails.
  - Send all emails regarding Trade participants to state merit staff: Susan Boggs ([susan.boggs@illinois.gov](mailto:susan.boggs@illinois.gov)), Sheila Sloan ([sheila.sloan@illinois.gov](mailto:sheila.sloan@illinois.gov)), and Lori Graham ([lori.graham@illinois.gov](mailto:lori.graham@illinois.gov)).
  - Send all emails regarding Trade grants to Crystal Bigelow ([crystal.bigelow@illinois.gov](mailto:crystal.bigelow@illinois.gov)).
  - Always include a clear subject line that includes the LWIA, the purpose of email and participant name.
    - LWIA XX - IEP & New Occupational Training Approval Request for (participant name).
  - Do not combine information in emails for multiple participants. Each email should be for one participant only.

# Websites

- Illinois workNet Trade Forms
  - <https://www.illinoisworknet.com/tradeforms>
- US Department of Labor Employment & Training Trade Site
  - <https://www.dol.gov/agencies/eta/tradeact>
- Illinois Workforce Development System (IWDS)
  - <https://iwds.dceo.illinois.gov/iwds/staffhome.html>
- US General Services Administration (GSA)
  - <http://www.gsa.gov>
- Workforce GPS (Trade 101 Resources)
  - <https://taa.workforcegps.org/>



# DCEO Trade Contacts

Susan Boggs

TAA Coordinator

[susan.boggs@illinois.gov](mailto:susan.boggs@illinois.gov)

Sheila Sloan

Quality Assurance

[sheila.sloan@illinois.gov](mailto:sheila.sloan@illinois.gov)

217-685-2513

Crystal Bigelow

Trade Grants

[crystal.Bigelow@illinois.gov](mailto:crystal.Bigelow@illinois.gov)

Lori Graham

Manpower Planner

[lori.graham@illinois.gov](mailto:lori.graham@illinois.gov)

309-830-8458



# IDES Trade Unit Contacts

John Ferry  
Special Programs Manager  
[john.ferry@illinois.gov](mailto:john.ferry@illinois.gov)

Erik Hack  
ATAA/RTAA Coordinator  
[erik.hack@illinois.gov](mailto:erik.hack@illinois.gov)

Amy Saumur  
TRA & UI Claims  
[amy.saumur@illinois.gov](mailto:amy.saumur@illinois.gov)

Angela Mosley  
Petition Lists, TRA & UI Claims  
[angela.mosley@illinois.gov](mailto:angela.mosley@illinois.gov)

TRADE UNIT PHONE NUMBER:  
217-524-7826

# Trade Training

- Upcoming Training:
- Invitations sent out from Kiersten Baer at ISU
  - **December 14** – Training Part 2
  - **December 16** – Attendance, Benchmarks, Breaks in Training, IEP Modifications.
  - **January 6** – Job Search Allowance, Relocation Allowance
  - **January 11** - Credential & Measurable Skill Gains, Exiting Participants
  - **January 13** – TAPR/GRS, Appeals, Fraud, Overpayments & Monitoring



# Trade Training (cont.)

- Additional training if needed
- Training recordings, presentations, and materials posted at:
  - <https://www.illinoisworknet.com/WIOA/Resources/Pages/Archived-Training.aspx>

# Questions

